

NOTES ON ACCESS ALTERATION LICENCE

1. Purpose

The purpose of this licence is to enable an ESL member to alter the access to his or her property across ESL land.

2. This licence does not alter any ownership rights. It provides for the making, or alteration of a driveway across ESL land but does not grant any right to use ESL land for any purpose other than access.

3. In planning the access alteration the Licensee must follow these guidelines :-

- A minimum of a quarter of the total frontage of the property must remain as grass verge. Artificial grass may be used provided it is permeable.
- Applications for dual access must maximise the amount of grass verge.
- If the access is to be re-aligned, the old accessway must be grassed over.
- The area of drive or hard surface within the curtilage of the property must provide adequate drainage eg runoff to a suitable gully or soakaway within the property, details of which must be included in the application (typical soakaway 1m x 1m x 1m)
- Where a new driveway meets the road, a means of transferring surface water must be incorporated to limit the flow of water on to the road and to prevent large puddles forming at the edge of the road.
- If the Licensee plans to create an additional accessway for example when the boundary of the property adjoins two separate roadways eg in the case of a corner plot, ESL may need to examine the Title Deeds of the property to check compliance. This may incur an administration charge to be paid by the Licensee
- ESL will inspect the works for compliance with the Licence.

Instructions. Please:-

1. Fill in your name and address and identify the property
2. Complete the Schedule with details of the proposed alterations
3. Attach a sketch plan which clearly shows the proposed alterations
4. Return this draft contract to the ESL Secretary.

LICENCE TO ALTER ACCESSWAY

This Licence is made between:-

Elmer Sands Limited (the Company)

and

whose address is _____ (The Licensee)

PURPOSE

The Licensee wishes to alter his or her access across ESL land to the Property and the Company is willing to grant him or her a licence

DEFINITIONS

The Property means _____

The Access Alterations means as set out in the Schedule

THE PARTIES AGREE AS FOLLOWS:-

1. In order to apply for this access alteration licence the Licensee must be a member of Elmer Sands Limited and must have paid his or her membership subscriptions up to date.
2. In consideration of the Licensee's undertaking to maintain in good condition the driveway and the verge at the Property (the Maintenance Obligation) the Company grants the Licensee a licence to make the Access Alterations.
3. This Licence does not alter legal ownership of either Company land or the Licensee's land. ESL members retain the right to walk on ESL land, whether it is still a grass verge or has been altered to a different surface material.
4. The Company may terminate this Licence if:-
 - 4.1 the Licensee is in breach of the Maintenance Obligation, provided the Company has first given the Licensee thirty days written notice to remedy the breach of his or her Maintenance Obligation and he or she has failed to do so, or:-

