

**ELMER SANDS LIMITED**  
**SUMMARY OF MAIN POINTS OF BUSINESS DECEMBER MEETING**

**Street Lighting Upgrade** – The existing lamps have been reinstated until the LED lights are ready to be fitted in the New Year.

**Verge Damage and Access Alterations** – The ESL Council is addressing a number of verge damage issues arising from residents driving over and/or parking on the soft grass verges in the Winter.

**Memorandum & Articles of Association Amendment, Clarification Membership Eligibility** – ESL is proposing to clarify points relating to Membership. Details of proposed amendments will be published in advance of the 2020 AGM.

**Summer Entrance Security** – ESL has reviewed the 2019 service provided by Invictus Security and is looking to improve provision for 2020. Quotations will be obtained and a variety of options considered in advance of the season.

**Alleyne Way/Elm Drive Street Sign** – The street sign which is currently sited within a resident's hedge is to be relocated out on the verge for clearer indication.

**Estate Parking Policy Updates** – This Policy has been reviewed with particular attention to concessions given to members to park on ESL land. Details have been mailed to Members as part of the Questionnaire Analysis Report.

**Website Review** – ESL has been assessing the Company's website content and will be making some amendments including separating social events for easier viewing.

**Member's Code of Conduct Booklet** – The content of the Booklet has been updated to reflect Policy changes and some updates to development issues. The document is available on the website.

**2019 Membership Fees** – There are some 12 outstanding payments to be collected for 2019 which will be subject to late payment administration charges. Final Reminders have been issued.

**2020 Fee Notices Distribution** – Members will receive Notice of the 2020 Estate Management Fee (Membership) during December. Directors are hand delivering the notices to save on postage costs.

**Parking** – There are a number of parking compliance issues currently being followed up. Reports from Members will be handled on a case by case basis.

**Review of Documents** - The new Skip Licence, Access Licence and Development Agreement have been finalised and are published for Members on the website.

**Road Damage Charges** – ESL is looking at options to charge developers a fee to set against heavy vehicle damage. More details in due course.

**Completion of developments** – ESL continues to work with developers to ensure projects are completed, in particular the frontages of properties which are often left unfinished.

**EA Sea Defence Project** – There will be a two-week break in construction over the Christmas & New Year period.

**Social Events** - A Christmas event is planned for 22<sup>nd</sup> December (see Poster). ‘Forest School’ is donating a Christmas Tree for the Kiosk.

**Traffic Calming Scheme Applications** - Representative Jane Harvey has worked tirelessly with residents of The Layne to finalise a proposal for appropriately positioned staggered speed hump chicanes. The proposal has been approved by the ESL Council and the humps will be delivered shortly and installed in the Layne. ESL is grateful that a resident has offered to carry out the fitting free of charge. There are currently two other potential applications in the pipeline for Norfolk Way and Sea Way. Speed measuring equipment is being considered to collect data and inform future decisions. The Traffic Calming Application Procedure and Application Form is on the website.

**Playing Field Fence** – Fullers Landscapes have completed the Fence installation with very positive feedback from residents. The ‘No Parking’ signage will be reinstated and a ‘no dogs’ sign will be attached to the new gate at the Toddlers’ Playground end. ESL intends to go ahead with a wild flower boarder along the fence which will be managed under the Grounds and Gardening contracts.

**Benches Maintenance** – Following the successful replacement of wooden slats with reformed plastic on the Sundeck benches, ESL will be repeating the exercise on three deteriorated picnic benches.

**Surface Water Drains** – Contractor Coastal Drains have carried out jetting of the older style drain pipes throughout the Estate.

**Roads** – Thompsons have completed the scheduled road repairs and following a few additional items and on-site meetings, the work has now been signed off.

**ESL Savings Accounts** - The Treasurer is reviewing the ESL savings accounts and investigating options to better serve the needs of the Company.

**NEXT MEETING FEBRUARY 3<sup>RD</sup> 2020**



**The Directors wish Members and their families an enjoyable Festive Season**

