

ELMER SANDS LTD SUMMARY OF BUSINESS SEPTEMBER 2025

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This is a simple summary of current business for the ESL Members information and NOT the formal ESL Council Meeting Minutes which are kept on file at the Registered Office along with the bi-monthly Reports for each Sub-Committee Team.

Your current ESL Council:

Chairman: Colin Bernhardt. **Directors:** Ali Carpenter, John Kirby, Adam Latus, Myra Miller, Linda Smith, Jo Wright, Tim Wright.

Director Resignations: Ali Page 17th August 2025. Sincere thanks to Ali for her huge contribution to the management of our Estate. We wish her joy in retirement!

Meetings: Last formal Council meeting was held on the 8th September. Next formal Council meeting 1st November. Next Members' Open Meeting at The Cabin, Saturday 4th October 11-12 (see separate notice).

ESL Sub-Committee Teams – The management of the Estate is split into sub-committee groups to cover the main areas of work. Team members meet and deal with a variety of tasks in-between the formal Council meetings (see separate list).

Finance – Due to careful management of funds, and additional income generated, current spending is on target with the annual budget set and reserves continue to be managed effectively as a safeguard for the unexpected.

ESL Membership Arrears – There are currently 15 outstanding fees to collect for 2025. Some of which relate to pending property sales and probate cases. Second Reminders were sent to members in August.

2026 Annual Private Estate Management Fee (Membership) - The Council has undertaken a detailed review of the annual fee. The 2026 Fee Notices with an accompanying letter from the ESL Council will be delivered to Members in late Nov/early Dec.

Private Estate & Company Insurance Policies – The ESL Council is undertaking an annual review of the Company's insurance policies to keep up to date with best available deals.

The 'Little Community Library' Jubilee (Kiosk) Garden – This facility is available for all members and their families. Please contact the ESL Office if you wish to donate books as the library does not have much capacity and needs to be kept well managed and tidy. Good quality Children's books currently needed.

Halloween Competition – An ESL member is organising a ‘Scary Crow’ competition. ESL is sponsoring the competition with a donation to prizes (see separate poster).

Jubilee (Kiosk) Garden – The ESL Gardening Contract has been reviewed and continues with no changes. Electrical certification of the supply at the Weather Shelter within the garden and Fire extinguisher checks are scheduled to be carried out in the Autumn. ESL will not be authorising any events that require electricity until the certification process is complete.

Planting Project Rear of Playing Field – The rear fence is coming to the end of its life and continues to require constant repair. Since the cost to replace it like for like would be huge, ESL has secured 420 free saplings from the Woodland Trust to be planted in the front of the existing fence which will provide a low maintenance barrier for the future, maintained within the current Grounds contract. Volunteers will be welcomed to join in with the Planting event (details tbc).

Estate Signage Review – This project is still in process and likely to fall within the 2026 budget for spending. Where possible, the ESL Council plans to reduce and streamline the signage currently in place around the Estate.

Wooden Beach Steps – ESL is currently in touch with the West Sussex Project Officer (King Charles III Coastal Path) to apply for funds to repair or replace the deteriorating steps. More details to follow in due course.

Planning & Development – In line with the Company policies and procedures, the ESL Sub-Committee Team continues to monitor all developments on the Estate including changes to access/driveways. Property owners should contact The ESL Office regarding all planning applications and change of access applications. The Team promotes good communication and links with members, developers and their agents.

Drainage, Ditches, Flood Management – The Sub-Committee Team continues to manage a rolling programme of maintenance and follows up with the various agencies on works due eg Environment Agency clearance of Ryebank Rife and maintenance of the Southern Water Sewage Pumping Station The Hard. Mapping and coding all the Estate drains is underway to assist with recording the annual jetting and clearance tasks. The Estate ‘Emergency Contingency Plan’ is also in the process of an annual update and will be published for Members in due course.

Unauthorised Visitors, Parking and Security – The ESL Council has considered some recent feedback from Members regarding unauthorised visitors and potential connections to crime on the Estate. Members are advised that the ESL Council remit does not include the management of a security system for the Estate. Individuals are responsible for their own property and should report any incidents to the Police as applicable. Our Community Neighbourhood Watch Co-ordinator can also be

contacted to share details of incidents (tel: 07973 330276). ESL maintains a Sub-Committee Team that undertakes to control unauthorised visitors and parking on the Estate, including annual Security guarding at the entrances during the summer weekends. This year's entrance guarding turned away some 250 vehicles.

Road Maintenance – Following the significant works carried out earlier this year, the Sub-committee Team will be arranging another survey to determine the next schedule of priority repairs. Due to the high cost of equipment required on site for all works, the Team will be aiming to organise repairs in the most economical way eg cover larger areas in one hit.

ESL Members' Handbook Update – The latest edition of the Handbook will be delivered to all members, as a hard copy booklet with the Annual Fee Notices later in the year. The Handbook, which was last updated in 2023, contains important information about the management of the Elmer Sands Private Estate and Elmer Sands Ltd Company Policies. Please keep the booklet handy for reference.

As always please send any enquiries you may have to our Secretary at the Estate Office:

secretary@elmersands.co.uk Tel: 01243 584900

The Council of Elmer Sands Ltd